

RESUME

MARGOT RANSOM

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CAREER HISTORY: Controller / Finance with specialty in Film, TV & Content Production

EXPERIENCE:

March 2017 – CEO Prod Co Accountants / www.ProdCoAccountants.com

CEO and Founder

- Virtual Accountant, Controller and CFO services for Film, TV and Content Creators
- Cost Reporting
- Streamline accounting processes for Film, TV and Content Creators
- Set up accounting systems and procedures for Film, TV and Content Creators
- Ongoing services – Accounts Payable, Accounts Receivable, Payroll, Reconciliations
- G/L Maintenance – Journal Entries
- 1099 Prep

December 2012 – March 2017 – Magnetic Productions / (TV Production)

Controller

- Install and maintain multi-user accounting system to ensure a smooth predictable financial operation.
- Establish GAAP accounting procedures for company.
- Prepare monthly forecasts (out one year) in conjunction with sales, production & operations.
- Maintain WIP schedule; defer and recognize revenue
- Implement and maintain all reporting for company-sponsored health insurance in compliance with the Affordable Care Act, including annual and monthly testing.
- 1099 preparation.
- Liaise with CPA firm on preparation of multi-state tax returns.
- Oversee all aspects of film incentive procurement in various states.
- Oversee Accounts Payable, Payroll, Journal Entries, Purchase Orders, Petty Cash & Network audits as necessary.
- Report directly to company president & vice-president on all financial matters related to the company.
- Coordinate & work with various attorneys & CPA when the corporation split & underwent a complex reorganization.

Accountant on:

5 Day Flip - HGTV
American Rehab - HGTV
Carnival Munchies – Travel Channel
Colonial Rehab - HGTV
Deep Fried America – Travel Channel
Family Under Construction - DIY
I Hate My Bath - DIY
I Hate My Kitchen - DIY
I Hate My Yard - DIY
Most Embarrassing Rooms in America - HGTV
Old Home Love - HGTV
Rehab Addict - HGTV
Renovate to Rent - HGTV
Renovation Raiders - HGTV

Small House, Big Easy - HGTV
Stone House Revival - DIY
Super Great Rooms - DIY

February 2000 – November 2012 – Film Garden Entertainment, Inc. / (TV Production)

Controller

- Install and maintain multi-user accounting system to ensure a smooth predictable financial operation.
- Establish GAAP accounting procedures for company.
- Prepare forecasts in conjunction with sales, production & operations.
- Prepare cost reports (Budget vs. Actuals) for both production and overhead.
- Oversee Accounts Payable, Payroll, Journal Entries, Purchase Orders, Petty Cash & Network audits as necessary.
- Set up 401(k) plan for company.
- Manage cash for maximum return on liquid assets.
- Allocate overhead.
- Report directly to company president & vice-president on all financial matters related to the company.

Accountant on:

Adoption Story – Discovery
Amazing Wedding Cakes - Women’s Entertainment
American Haunters - AMC
America’s Best Beaches - Discovery
The Ayala Story - MSNBC
Body for Life Health Challenge - Discovery
Calorie Commando – Food Network
Carmageddon – Spike TV
Cosmetic Surgery – Discovery
Demolition Divas – TLC
Endless Feast - PBS
Extra Yardage – DIY Network
Family Under Construction – DIY Network
From Star Wars to Star Wars - LucasFilm
Hogs Gone Wild - Discovery I
Insider’s List – Fine Living Network
Keeping Up With the Joneses - BET
Las Vegas Weddings – Travel Channel
Meet the Pandas - Discovery
Moving Dirt – Discovery
Mysteries of Mating - Discovery
On The Inside - Discovery
A Personal Story - Discovery
Platinum Weddings - Women’s Entertainment
Popularity Contest – CMT
Rock Bottom - FUSE
Secret World of... - Discovery
Sexual Reassignment Surgery - Discovery
Surgery Gone Wrong - Discovery
Tailgating Party - Discovery
Taste of America - Discovery
Team Hair & Makeup - TLC
Total Knockout – Lifetime
Total Zoo - Discovery
Ultimate 10 – Discovery
Ultimate Travel - Travel Channel
Wild on the Set – Discovery
Women in Blue - Discovery
Your Reality Checked – Fine Living Network
Numerous pilots, demos and sizzles

May 1999 – January 2000 – Macht Entertainment, Inc. (TV Production / Media Distribution)

Accountant / Controller

- Cleaned up massive G/L mess from sloppy installation of ACCPAC.
- Establish accounting policy within department and in conjunction with sales.
- Set up rational system for monthly commission reporting & payments to salespeople.
- A/P, A/R, P/R, Bank recs.
- Coordinate monthly inventory; monitor accuracy of inventory in ACCPAC.
- Close periods.
- Responsible for computer network performance.

September 1998 – May 1999 Jones & Jones Management Group, Inc. (Property Management)

Accountant / Controller

- Supervise Accounts Payable, Accounts Receivable & Payroll
- Allocate internal chargebacks of corporate expenses to individual apartment buildings.
- Prepare various graphs for management illustrating vacancy factor for 1500 residential units.
- Ensure timely payment on all property taxes and mortgage payments for 50 properties.
- Liaison with bank officials regarding investment of liquid assets, in addition to all other banking business.
- Prepare quarterly distributions to investors, and related reports.
- Prepare annual budgets and oversee cost reporting (Budget vs. Actuals).
- Report directly to company president on all financial matters related to the company.

February – December 1998 Color Me Mine – Pasadena (Ceramic Studio)

Business Owner

- Oversee buildout of 1200 s.f. retail space
- Hire & supervise retail staff.
- Manage the day to day operation of the business.
- Liaison with customers regarding corporate events, cross-marketing plans, etc.
- Liaison with franchisor about business performance, policy, etc.

June 1989 to February 1998 - GRB Entertainment (TV Production / Distribution) www.grbtv.com

Controller

- Establish accounting policy within department and in conjunction with production.
- Grew w/company from 3 people working in a house to a 6 person accounting dept, 100+ employees and 6 affiliated corporations.
- Hire and supervise accounting personnel.
- Prepare forecasts in conjunction with sales, production & operations.
- Monitor cash flow.
- Liaison with bank officials regarding establishment of loans / lines of credit and all other banking business.
- Procure equipment financing.
- Shopped for and implemented software so that accounting became a smooth predictable operation.
- Ensure financial compliance by all foreign and domestic licensees.
- Oversee and administrate preparation of 5 year company business plan.
- Oversee quarterly reporting to profit participants & third party producers.
- Oversee domestic and international accounts payable and receivable.
- Oversee payroll, including guild and tax reporting.
- Oversee cost reporting (Budget vs. Actuals).
- Report directly to company president on all financial matters related to the company.

Accountant on:

Too many shows to recount

SOFTWARE:

Microsoft Excel / Quickbooks (all versions) / Bill.com / Xero / Payroll industry softwares (SmartAccounting, etc.) / Google Sheets, Docs, etc, others too numerous to list.

Adaptive, personable, enthusiastic, trustworthy and clean.

References available upon request.